



Covid 19 Whole School Risk Assessment

(October 2020)

This risk assessment supports the full opening of the school and takes account both local and national guidance. See the link below:

<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/guidance-for-full-opening-special-schools-and-other-specialist-settings>

The risk assessment will be updated in response to any new information or guidance issued. The safety of the whole school community has been taken into account and the measures identified below reflect this. A common sense approach must be applied to all situations.

Risk – spread of coronavirus

Control Measures:

- Pupils and staff who have symptoms of Covid-19 will not attend school and seek a test immediately. If they test positive, they will self-isolate for 10 days. For pupils who cannot take a test, they will self-isolate for 14 days.
- If a pupil becomes symptomatic at school, they will be taken to a well-ventilated area until they can be collected by parents or carers. They will be supported by a member of staff who will wear full PPE if the pupil will tolerate this. Parents will be asked to seek a test for their child if at all possible. See 'Covid 19 Home School Agreement' which has been shared with all families.
- If a staff member becomes symptomatic at school, they will be asked to leave immediately, self-isolate and seek a test.
- Following any period of sickness, a wellbeing call will be made to both staff and pupils before they return to school to ensure they are fit and well before they come back to school.
- School will maintain communication with families of pupils and staff who are self-isolating to support wellbeing and ensure correct advice is followed.
- In the event of a confirmed case, the school will contact Public Health England, Bradford Local Authority and ICAT. The school will fully engage with the Track and Trace process and resulting guidance issued.
- Pupils and staff with members of their household with Covid -19 symptoms will self-isolate and seek immediate testing and both school and the individual will follow Public Health England advice.
- School will provide test kits for staff and pupils when a test is not available immediately.
- Parents will be asked by escorts, who take their children to school on taxis and buses, if their child or anyone else in the household has symptoms. If the answer is 'yes' then the child will not be brought to school and they must self-isolate and seek a test for the person concerned.
- Parents who bring their children to school will be asked by school staff, if their child or anyone else in the household has symptoms. If the answer is 'yes' then they will be asked to take their child home again and they must self-isolate and seek a test for the person concerned.

- Staff and pupils wash their hands on entry and exit from the building, before and after preparing and eating food, after activities and when coming in from outside. Signage throughout school has been displayed to show effective handwashing. Hand sanitiser is available in strategic positions for staff to use throughout school. Staff will also wash their hands after working with individual pupils closely.
- Contact between staff and pupils will be minimised across the school through the use of separate entrances, careful timetabling and cleaning of shared areas of school such as Rebound, primary and secondary staffrooms and the use of electronic communication including virtual meetings and training.
- Soft Play and Aromatherapy Rooms will not be used by pupils until it is deemed safe to do so.
- Strict and diligent cleaning regimes will be followed by all staff both during the day and at the end of everyday. Frequently touched surfaces and resources will be cleaned after use by individual and groups of pupils. The school environment has been de-cluttered to enable more effective cleaning. Anti-bacterial spray is provided in strategic areas throughout school to enable staff to clean frequently and as necessary.
- PPE will be used for all intimate care routines and stored for easy access in hygiene areas. Staff have been briefed in the donning and doffing of PPE and posters are displayed to remind staff of this.
- Good respiratory hygiene will be promoted using the '**catch it, bin it, kill it**' strategy. Pupils will be taught this as part of the PHSE curriculum. Lidded bins are in all areas of school to support this.
- Social distancing will be adhered to as far as possible. The majority of our pupils do not understand social distancing, but staff will model this whenever possible. Staff have been briefed on how to best support pupils and maintain social distancing whenever they can.
- The use of outdoor areas will be actively promoted and teachers will plan for pupils to learn outside whenever appropriate.
- Staff will ensure windows and doors are used to create good ventilation in both pupil and staff areas.
- Staff who need to work across the school such as therapists, Calm Team staff, senior leaders and site managers, will follow strict handwashing and social distancing protocols.
- Only essential visitors at the discretion of the senior leaders will be allowed into school. These are parents and professionals who work directly with pupils for instance social workers and specialist teachers. Face coverings will be worn by all essential visitors and contractors.

